



SWITCHGEAR TRAINING CENTRE

TRAINING COURSE REGISTRATION FORM

(To book a course, fill in and email this Registration Form to the relevant Switchgear Training Centre at least 15 days prior to the course date - Pune: stc-pune@lntebg.com, Lucknow: stc-lucknow@lntebg.com, Coonoor: stc-coonoor@lntebg.com, Vadodara: stc-vadodara@lntebg.com, Delhi: stc-delhi@lntebg.com or Kolkata: stc-kolkata@lntebg.com. Please select appropriate option from below. Please type text/ write on the blank lines only. Payment Options and Centre details on next page.

TRAINING CENTRE: PUNE VADODARA COONOR
 LUCKNOW DELHI KOLKATA

COURSE CODE: LT01 LT02 LT03 LT04
 LT05 LT06 LT07 LT08
 LT09 LT10 LT11 LT12
 LT13 LT14 LT15 LT16
 LT17 LT18 LT19 LT20
 LT21 LT22 OTHERS

COURSE DATE: _____

PARTICIPANT INFORMATION	COMPANY INFORMATION
Name: _____	Organization/Institute: _____
Age: _____	Address: _____
Qualification: _____	Pin: _____ State: _____
Designation: _____	Office Tel.: _____
Department: _____	Training In-charge (for information on courses in future)
Contact No.: _____	Name: _____
E-mail ID: _____	Designation: _____
	E-mail ID: _____

JOB DESCRIPTION		INDUSTRY TYPE	
Design <input type="checkbox"/>	Sales <input type="checkbox"/>	Manufacturing/OEM <input type="checkbox"/>	Stockist <input type="checkbox"/>
Engineering <input type="checkbox"/>	Service <input type="checkbox"/>	Contractor <input type="checkbox"/>	Service Centre <input type="checkbox"/>
Purchase <input type="checkbox"/>	Trainer/Faculty <input type="checkbox"/>	Consultants <input type="checkbox"/>	Other: _____
Electrician <input type="checkbox"/>	Student <input type="checkbox"/>	Electricity Board <input type="checkbox"/>	
Maintenance <input type="checkbox"/>	Other: _____	Panel Builder <input type="checkbox"/>	

Tuition Fee Details: Tax Deducted YES NO

NEFT/RTGS/D.D. No.: _____ Dt.: _____ Rs: _____ Bank: _____

Organizational Approval By	For L&T Branch Use	For STC Office Use Only
Name: _____	Sales Staff: _____	[1] Nomination Received On: _____
Designation: _____	Branch Head: _____	[2] Payment Received On: _____
Signature: _____	Reg.form recd. Date: _____	[3] Registration No: _____
Date: _____	Verified Date: _____	[4] Invoice No: _____
	Confirmed on: _____	[5] Receipt No: _____
	Date: _____	

To confirm your booking, send this Form with the course fees to the relevant Switchgear Training Centre.

Need Help? Call the Customer Interaction Centre Toll-free on
1800 233 5858 (BSNL/MTNL) / 1800 200 5858 (Reliance)

REGISTRATION

How to confirm your booking

1. Email or fax or courier duly filled Registration Form to the relevant Switchgear Training Centre.
2. Fees should be paid in advance by way of Demand Draft drawn in favour of 'LARSEN & TOUBRO LIMITED'.
The draft should be payable at Pune, Delhi (for Lucknow & Delhi Centre), Chennai (for Coonoor Centre), Vadodara or Kolkata - depending on the Centre chosen.
3. Alternatively fees can be paid in advance by way of NEFT / RTGS to our bank a/c below:
Beneficiary Account Name: Larsen & Toubro Limited
Bank Name: State Bank of India
Branch: IIT Powai, Mumbai – 400076
IFSC code: SBIN0001109
Current Account No: 10725730100
SWIT Code: SBININBB519
PAN No.: AAACL0140P

TIN No. of STCs		
Sr. No.	STC	TIN No.
1	Pune	27850300132
2	Lucknow	09450000009
3	Coonoor	33800620015
4	Vadodara	24073300256
5	Delhi	07160032685
6	Kolkata	19200125002

4. Registration will be confirmed only after receipt of the course fees.

Please Note:

- a) Participants will receive written confirmation of their registration, after which they should plan their journey to the Training Centre selected.
- b) In case seats are unavailable for the selected course, participants will be offered an opportunity to participate in the next training session for that program.
- c) All programmes are conducted on a 'best effort' basis. Programmes are subject to cancellation or postponement due to unforeseen circumstances or lack of sufficient enrolment. L&T reserves all cancellation rights of the training program and will not be responsible for any consequential losses.
- d) Please ensure that all registrations are accompanied by the requisite course fees.
- e) Participants are expected to make their own arrangements for lodging and boarding.
- f) Participants shall avail all the facilities provided during the programmes, including travelling at their own risk.
L&T will not be responsible for any injury, damage or loss during the program.
- g) The transfer of fees for a change of participant or program must be confirmed in writing by the Training Centre.
- h) Course Fees specified are valid until March 31, 2016 only.
- i) Fees are not refundable under any circumstances.

Course Fees – Terms & Conditions

Inclusions:

1. Training Fees and use of workshop facilities during the program
2. Folders, writing material and hand-outs, as required for the program
3. Breakfast, lunch and tea / coffee
4. Service tax

Exclusions:

Expenses such as travel - including local conveyance up to the fixed pick-up point in the city, lodging, boarding (dinner) and any other expense.